

## SUBCHAPTER C—CONTRACT METHODS AND CONTRACT TYPES

### PART 3013—SIMPLIFIED ACQUISITION PROCEDURES

AUTHORITY: 41 U.S.C. 418b (a) and (b).

SOURCE: 68 FR 67871, Dec. 4, 2003, unless otherwise note.

#### Subpart 3013.70 [Reserved]

### PART 3014—SEALED BIDDING [RESERVED]

### PART 3015—CONTRACTING BY NEGOTIATION

#### Subpart 3015.2—Solicitation and Receipt of Proposals and Information

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#### Subpart 3015.2—Solicitation and Receipt of Proposals and Information

##### 3015.204-3 Contract clauses.

The contracting officer shall insert clause (HSAR) 48 CFR 3052.215-70, Key Personnel or Facilities, in solicitations and contracts when the selection for award is substantially based on the offeror's possession of special capabilities regarding personnel or facilities.

##### 3015.207-70 Handling proposals and information.

(b) Proposals and information may be released outside the Government for evaluation and similar purposes if qualified personnel are not available to

thoroughly evaluate or analyze proposals or information. The contracting officer shall document the file in such cases.

#### Subpart 3015.6—Unsolicited Proposals

##### 3015.602 Policy.

The Department of Homeland Security (DHS) encourages new and innovative proposals and ideas that will sustain or enhance the DHS mission.

[71 FR 25770, May 2, 2006]

##### 3015.603 [Reserved]

##### 3015.604 Agency points of contact.

(a) The DHS does not have a central clearinghouse for distributing information or assistance regarding unsolicited proposals. Each HCA is responsible for disseminating the information required at (FAR) 48 CFR 15.604(a). General information concerning DHS's scope of responsibilities and functions is available at <http://www.dhs.gov/dhspublic/>.

##### 3015.606 Agency procedures.

(a) The agency authority to establish procedures for receiving, reviewing and evaluating, and timely disposing of unsolicited proposals, consistent with the requirements of (FAR) 48 CFR 15.6 and this subpart, is delegated to each HCA.

(b) The agency authority to establish points of contact (see (FAR) 48 CFR 15.604) to coordinate the receipt and handling of unsolicited proposals is delegated to each HCA. Contracting offices are designated as the receiving point for unsolicited proposals. Persons within DHS (e.g., technical personnel) who receive proposals shall forward them to their cognizant contracting office.

##### 3015.606-1 Receipt and initial review.

(a) The agency contact point shall make an initial review determination within seven calendar days after receiving a proposal.

(b) If the proposal meets the requirements at (FAR) 48 CFR 15.606-1(a), the